



SOCIETY OF
PEDIATRIC NURSES
Los Angeles Chapter

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| TITLE OF MEETING: SPN Los Angeles Chapter Member Meeting (Hybrid meeting – in person + Zoom) | DATE: June 3 rd , 2023, 1000-1200 |
| Present in Person: Sarah Strawn, Sharee Anzaldo, Kathy Van Allen, Margaux Chan, Alena Johantgen | |
| Present via Zoom: Jesi Bernardo, Patricia Muller | |
| Recorder: Alena Johantgen | |

| TOPIC | DISCUSSION | ACTIONS TO BE COMPLETED | PERSON RESPONSIBLE |
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| Welcome + Icebreaker + Introductions | Present Sarah Strawn welcomed all to the meeting. Introductions of members present and introductions of new board members shared. <ul style="list-style-type: none"> • Sarah Strawn – President • Margaux Chan – Vice-President • Alena Johantgen – Secretary • Jesi Bernardo - Treasurer • Sharee Anzaldo – Past President | | Sarah Strawn |
| Meeting Minute Approval | | | |
| Volunteer Opportunities | <ul style="list-style-type: none"> • Chapter Volunteer Activity to be identified <ul style="list-style-type: none"> ○ Date to be in August or September 2023 ○ Organized with help with CHLA volunteer services ○ All members can attend opportunity ○ Open to feedback on preferences for activities ○ Need to identify how many may attend to confirm the date/activity ○ Options discussed: <ul style="list-style-type: none"> ▪ Serve meals in a soup kitchen ▪ Clean up neighborhoods/LA River ▪ Help in community garden | <ol style="list-style-type: none"> 1) Confirm activity, date, and time 2) Coordinate with CHLA Volunteer Office 3) Share feedback and preferences, and wish to attend | <ol style="list-style-type: none"> 1) Sarah 2) Jesi 3) All members |



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| | <ul style="list-style-type: none"> ▪ Provide groceries/supplies in an underserved neighborhood ▪ Provide a meal at the Ronald McDonald House ▪ Adopt a Family – Holiday Season ▪ Other options, TBD | | |
| Scholarship Opportunities | <ul style="list-style-type: none"> • Chapter continues to host a scholarship for the local LA Chapter conference • 2 scholarships available <ul style="list-style-type: none"> ○ 1 for a pre-licensure student ○ 1 for post-licensure student • Criteria: LA SPN Scholarship – Los Angeles Chapter – Society of Pediatric Nurses (la-spn.org) • Feedback Requested: <ul style="list-style-type: none"> ○ Question: LVN→BSN eligible to apply for pre-licensure? Yes, anyone pursuing BSN eligible. But must be member of the chapter ○ Clarify formatting of applications/submissions, word count, etc. ○ Deadline for application is August 31st, 2023. ○ Need to advertise through: <ul style="list-style-type: none"> ▪ social media ▪ LA Pediatric facilities (CHLA, CSMC, Huntington, UCLA, etc) ▪ nursing schools | <ol style="list-style-type: none"> 1) Clarify formatting requirements 2) Update LA-SPN Website 3) Create a flyer to advertise the scholarship 4) Advertise | <ol style="list-style-type: none"> 1) Sharee/members 2) Sharee/Alena 3) Sharee 4) Alena/members |
| Local Conference | <ul style="list-style-type: none"> ▪ Planned for Friday, October 27th, 2023, 0800-1600 at the LA Endowment Center. ▪ Topics of Speakers <ul style="list-style-type: none"> ○ Trauma Resource Institute ○ Cumulative Stress Debriefings ○ Community Resilience Model | <ol style="list-style-type: none"> 1) Committee needed to firm details of conference – will consist of board members. Meeting set for July 29th via | <ol style="list-style-type: none"> 1) Sarah/Board members 2) Margaux/Sharee 3) Margaux 4) Alena/members 5) Margaux |



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| | <ul style="list-style-type: none"> ○ Ethics ○ Transition of Care from Pediatrics to Adult ▪ Lunch to be provided ▪ Discussion about when to open registration ▪ Posters <ul style="list-style-type: none"> ○ Identifying timeline for schools producing posters for recruitment ○ Target RN Residencies ▪ Exhibitors <ul style="list-style-type: none"> ○ Johnson & Johnson ○ CHLA ○ UCLA ○ PNCB – will send swag | <p>Zoom to discuss conference details</p> <ol style="list-style-type: none"> 2) Create flyer for mini-abstracts/posters 3) Send flyer out by June 30th, 2023 4) Advertise Conference and call-out for posters 5) Confirm if posters can be viewed for CEUs? 6) Recruit CSMC to exhibit at local conference 7) Recruit Nursing Schools as exhibitors 8) Visit contracts for vendors and identify price | <ol style="list-style-type: none"> 6) Alena 7) Sharee 8) Board |
| Social Media | <ul style="list-style-type: none"> ▪ Current platforms: website, Facebook ▪ Start Instagram → repost from national account to local ▪ Get more involved on LinkedIn ▪ Utilize resources on SPN National Website | <ol style="list-style-type: none"> 1) Start Instagram account 2) Share current platform log-ins | <ol style="list-style-type: none"> 1) Alena 2) Board |
| Adjourn | | | |
| CEU Opportunity | | | |